

# Aura Meza

Seeking to hone my filmmaking skills with a production company.

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## EXPERIENCE

### **Regal Entertainment Group, Newport Beach**— *Floor Staff*

July 2016 - PRESENT

Assist guests with food orders & complete maintenance tasks.  
Sustain radio communication with managers.

### **Emerald Isle Entertainment, Orange** — *Administrator*

February 2015 - June 2016

Set up and run events for private parties and festivals. Organize schedule and equipment for upcoming events.

### **Newport Beach Film Festival, Newport Beach** — *Submissions Assistant*

June 2014 - October 2015

Collect and organize filmmaker's submission data. Reviewing films for festival consideration. Gather and deliver DCPs to theaters.

### **Vector Marketing, Lake Forest** — *Sales Representative*

May 2012 - March 2014

Schedule sales appointments and perform in-home product demonstrations.

## EDUCATION

### **Orange Coast College, Costa Mesa** — *AA in Film & TV*

January 2013 - May 2017

Associate of Arts in Film & TV Production

### **PA Bootcamp, Atlanta, GA** — *PA Certificate*

October 2016

Office and Set Production Assistant training completed.

## SKILLS

Excellent communication  
Proficient in Premiere Pro  
Creative problem-solver  
Confident public speaker  
Familiar with Final Draft and Celtx

## PROJECTS

**Homeless LGBT** - PSA  
Producer/Lighting director

**Rocky's Revival Live** - Live Concert  
Producer/Lighting Director

**Let Down** - Short Film  
Writer/Director/Editor

**Pendulum** - Documentary Teaser  
Camera operator/Editor

**More than a Fight** - Short Doc  
Camera operator/Editor

**Solo Squadron** - Short Documentary  
Editor

**Wreck** - Short Film  
Writer/Producer/Director

## LANGUAGES

English, Spanish, some Italian